

ARCHDIOCESE OF PHILADELPHIA  
SECONDARY SCHOOL SYSTEM  
AND THE  
ASSOCIATION OF CATHOLIC TEACHERS, LOCAL 1776  
MEMORANDUM OF UNDERSTANDING

On July 2, 2019, the State of Pennsylvania entered Act 64 of 2019 (SB440): Flexible Instructional Days into law. The purpose of the Act is to provide instruction to students on days when a school building is prevented from opening (e. g. weather, power outage, damage to building, etc.).

The System and the Association agree to the following procedures regarding the use of a Flexible Instructional Day (FID):

1. The use of at most five (5) Flexible Instructional Days will be approved by the State of Pennsylvania as long as the Archdiocese of Philadelphia Secondary School System as the school district of record approves the days used and reports those days to the State of Pennsylvania to obtain credit.
2. Assignments should be posted online in all subject areas the evening before the FID if the closure is known or by 10:00 A. M. the morning of a FID if the closure was not known the day before. Assignments can also be posted weeks ahead of time as well.

Only school technology should be used for the posting of assignments.

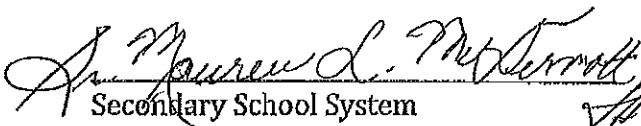
Physical copies of assignments can also be distributed to students prior to the use of a FID.

Assignments should take thirty (30) minutes for students to complete.

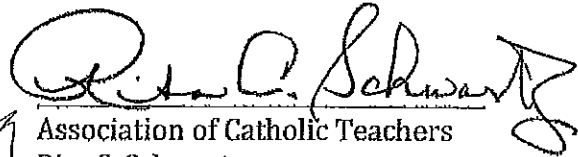
3. On a Flexible Instructional Day, teachers shall be available for three (3) hours between the hours of 10:00 A. M. and 2:30 P. M. to answer questions that students may have about the assignment. The teacher will post the three (3) hours within the 10:00 A. M. and 2:30 P. M. that he/she will be available to answer questions.
4. In order to receive credit for the FID assignment, students will have five (5) school days once school resumes to submit it to the teacher.

5. The schedule times, length of time for contacting teachers and length of assignments must be uniform among the 17 Archdiocesan high schools.
6. During each year of the Flexible Instructional Days Program, the 17 Archdiocesan high schools, the System and the Association will regularly assess the program and monitor progress. The System and the Association will revisit this MOU at the end of each school year and will update this MOU as needed.

Finally, this Memorandum of Understanding is part of the Labor-Management Agreement and carries the full weight of the contract. Therefore, in accordance with Article XXI of the Labor-Management Agreement, "Any modification of this Agreement can be made only by mutual written agreement between the System and the Association."



Secondary School System  
Sr. Maureen L. McDermott, IHM, PhD  
Superintendent of Secondary Schools



Association of Catholic Teachers  
Rita C. Schwartz  
President

3/3 / 20  
Date